LSRL Emergency Evacuation Plan

Life Science Research Labs (LSRL)
Buildings A, B, and C at 1501 Wakarusa
Scott Jeffress, Facilities Manager
Jan. 15, 2015
Overview

KU recently revised its evacuation policies and procedures to align with state and federal requirements (publicsafety.ku.edu). Each building has an individual plan. This presentation outlines the plan for LSRL.

• Emergency evacuation procedures
• How to prepare for an emergency
• Persons with disabilities
• Designated assembly areas
• Exit routes
• Evacuation drill
• Building Emergency Liaisons and Advisory Committee
In case of emergency…

• Any number of situations may necessitate an emergency evacuation (e.g., fire, hazardous material release, structural damage, bomb threat, terrorist act, flood, etc.)

• Activate **fire alarm** and **evacuate** building

• **Close doors** as rooms are vacated, turn off lights

• Get away from hazardous materials without delay

• **Call 911** and give details and location of the emergency

• Notify Scott Jeffress (785-423-1259)

*Do not place yourself or others in unnecessary danger*

*If you see a fire, do not attempt to put it out yourself unless you are trained*
When evacuating the building:

• Go immediately to designated assembly areas until all-clear given by a Building Emergency Liaison (wearing vest)

• NO ONE may remain inside the building when alarms initiated. Everyone, including classes in session, must immediately obey alarms and evacuate

• Tell others to evacuate

• Assist students and visitors to evacuate
Designated Assembly Areas

North Assembly Area

South Assembly Area

Note: These spots were chosen because they are at least 200 feet away from fire hydrants and buildings.
Be prepared for an emergency

Know the evacuation routes

• See floor plans on following slides
• If you are trapped and cannot find an escape route
  CALL 911 – give location

Know where to assemble

  North or South Assembly Area as shown on map
  *In case of inclement weather (e.g., rain, snow, frigid temps)
    ✓ Go to Building A lobby if emergency is in Building B or C
    ✓ Go to Building B lobby if emergency is in Building A

Practice through training and drills
Persons with disabilities require more planning

• Create a personal action plan ahead of time with help from the appropriate department:
  
  **Employees** work with Human Resources/Equal Opportunity ADA Coordinator, 127 Carruth-O’Leary Hall, 864-4946
  
  **Students** work with Director, Academic Achievement & Access Center, 22 Strong Hall, 864-4064

• Give plan to Building Emergency Liaison (see slide 13) and supervisor
Exit Routes for Building A – Ground Floor

Assembly Area
Assemble on the lawn at the corner of Wakarusa Dr and Bob Billings Pkwy or Assemble in the SW Parking lot behind BTBC Building.
For inclement weather: Assemble in the lobby of Building B

Legend
- Exterior Exit
- Interior Exit or Exit Point
- Protected Exit Stair
- Corridor Fire Extinguishers
Exit Routes for Building A – Basement

Assembly Area
Assemble on the lawn at the corner of Wakanusa Dr and Bob Billings Parkway or in the SW Parking lot behind BTBC Building. For inclement weather, assemble in the lobby of Building B.
Exit Routes for Buildings B & C − Ground Floor

Assembly Area
Assemble on the lawn at the corner of Wakarusa Dr and Bob Billings Pkwy
or
Assemble in the SW Parking lot behind BTBC Building
For inclement weather: Assemble in the lobby of Building A

Legend
Exterior Exits
Interior Exits or Exit Paths
Protected Exit Stair
Corridor Fire Extinguishers

Life Sciences Buildings B&C
Floor: 3rd
Building GSF: 15,543
Date Last Revised: 4/21/12
Revised By: DCV/kml
Exit Routes for Buildings B & C – Basement

Assembly Area
Assemble on the lawn at the corner of Wakarusa Dr and Bob Billings Pkwy
or
Assemble in the SW Parking lot behind BTBC Building
For inclement weather: Assemble in the lobby of Building A

LEGEND
EXT EXITS
EXTERIOR EXITS OR EXIT PATHS
PROTECTED EXIT STAIR
EXIT STAIR FROM EXIT SPACE
Evacuation Drills

• Required annually, under varying conditions

• First drill will be announced in advance, all others will be unannounced

• Everyone **MUST** leave the building during a drill
  Treat drill as though it were an actual emergency event

• Go to designated emergency assembly area

• Do not return to building until the all-clear is given by a Building Emergency Liaison (wearing BEL vest)
Building Emergency Liaisons (BEL)

Scott Jeffress, PRIMARY BEL, 785-432-1259
  • Green vest
  • Liaise with emergency responders
  • Provide information about evacuation procedures

Chris Lyon: SECONDARY BEL, 864-1635
  • Yellow vest
  • Coordinate North Assembly Area

Claudia Bode: TERTIARY BEL, 864-1647
  • Yellow vest
  • Coordinate South Assembly Area
Building Advisory Committee

- Representative from each department in LSRL
  Scott Jeffress, RGS, BEL
  Chris Lyon, CEBC, SBEL
  Claudia Bode, CEBC, TBEL
  Tony Lynch, WMG
  Allison Tajchman ACU
  Rex Burkhardt, RGS

- Committee develops building evacuation plan and assists with evacuations
Questions?

Contact Scott Jeffress
Facilities Manager
Life Science Research Laboratories (LSRL)
sjeffress@ku.edu
785-432-1259

Thank you for familiarizing yourself with this important safety information.

Now, let’s see what you’ve learned…
Quiz Questions

1. Who do you contact to find evacuation plans for your building?

   • A – Design & Construction Management
   • B – Environmental Health & Safety
   • C – Facilities Operations
   • D – Your Building Emergency Liaison
Quiz Questions

2. After evacuating a building you should...

• A – Wait outside until the alarm stops and then return.
• B – Go to your car and wait until others begin to reenter the building.
• C – Follow the evacuation route to your designated emergency assembly area.
• D – Enter the nearest building and wait until you see others begin to reenter the building.
Quiz Questions

3. Who has to participate in the building evacuation drill?

• A – Evacuation drills include only faculty and staff.
• B – Evacuation drills include everyone present at the time of the drill; staff, faculty, students, and visitors.
• C – Evacuation drills include only students.
• D – Only those persons that want to be comfortable with the emergency evacuation process in case of a real emergency.
Quiz Questions

4. If the need for an evacuation is discovered, such as a fire, what should you do first?

• A – Activate manual pull station and exit the building.
• B – As you are exiting the building, contact Scott and provide him with details for emergency personnel.
• C – Both A and B.
• D – Stop and take a cell phone video so you can post it to You Tube or Facebook.
Quiz Questions

5. General evacuation procedures include:

• A – Immediately obey evacuation alarms and orders to evacuate. Tell others to evacuate.
• B – Remain in the building until the alarm is verified.
• C – No one may remain inside a building when an evacuation is initiated.
• D – Classes in session must evacuate.
• E – A, C, and D
Quiz Answers

1. Who do you contact to find evacuation plans for your building?
   D – Your Building Emergency Liaison

2. After evacuating a building you should…
   C – Follow the evacuation route to your designated emergency assembly area.

3. Who has to participate in the building evacuation drill?
   B – Evacuation drills include everyone present at the time of the drill; staff, faculty, students, and visitors.

4. If the need for an evacuation is discovered, such as a fire, what should you do first?
   C – Both A and B. Activate manual pull station and exit the building. AND, as you are exiting the building, contact Scott and provide him with details for emergency personnel.

5. General evacuation procedures include:
   E – A, C, and D: Immediately obey evacuation alarms and orders to evacuate. Tell others to evacuate. AND No one may remain inside a building when an evacuation is initiated. AND Classes in session must evacuate.